



# MKWAWA UNIVERSITY COLLEGE OF EDUCATION

*A Constituent College of the University of Dar es Salaam*



## 10<sup>TH</sup> GRADUATION CEREMONY 08<sup>TH</sup> DECEMBER, 2018

### GRADUATION CEREMONY PHOTOGRAPHY RULES

Graduation ceremony is a solemn event. Its proceeding requires strict elimination of distractions. Photographing during the event is only permitted within specified guidelines. The following Rules will be in force during the ceremony.

#### 1. Prohibitions

- 1.1. Graduands are strictly prohibited to enter the graduation arena with any photographic devices.
- 1.2. Graduands are strictly prohibited to take photographs within the graduation arena.
- 1.3. The Graduation Ceremony Ground Controller (GCGC) shall order confiscation unauthorized use of any such photography device brought into the graduation area.
- 1.4. All confiscated photography devices can only be claimed back during working hours in the week following the graduation ceremony as shall be instructed by the GCGC and only upon payment of a fine of TZS. 50,000 to the College Bursar, through CRDB: Akaunti Maalum Ac/No. 01J1071134808.
- 1.5. The GCGC shall order removal from the graduation area of any graduand who infringes Rule 1.2.
- 1.6. Any graduand who shall behave in a disorderly manner or interfere with enforcement of these Rules shall be charged in accordance with attendant laws and the College shall not issue any transcript or certificate to the errant graduand until and until a penalty for the desecration committed of TZS 100,000 is paid through Ac/No. indicated in 1.3.

- 1.7. For the purpose of these Rules "graduation arena" shall comprise the whole of the College soccer pitch that shall clearly be delineated and solely reserved for the ceremony and not only the reserved and tented sitting area.

## **2. Photography**

- 2.1. Photography shall be done by specially licensed and authorized photographers.
- 2.2. Video documentation of the whole ceremony shall be contracted to an exclusive service provider to be procured in accordance with the law and who shall be announced to the graduands through public notices and the College Website.
- 2.3. Not more than 2 photographers (with helpers) shall be licensed for the ceremony.
- 2.4. Every licensed photographer shall wear a special identification badge issued by the GCGC.
- 2.5. Only the photography of graduation proceedings shall be permitted. There shall be no individual photography takings within the graduation arena.
- 2.6. Photographers shall not enter the area reserved for graduands or the space in front of the daisy where graduands line up to be conferred degrees.
- 2.7. The service provider for video documentation shall prepare video CD<sub>s</sub> and photography CD<sub>s</sub> that will be available to graduands at a prescribed charge to be announced through public notices and the College Website.
- 2.8. Licensed photographers are only permitted to take individual photographs outside the marked perimeters of the graduation arena.



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## OFISI YA NAIBU RASI – TAALUMA

**MAHAFALI YA KUMI, JUMAMOSI TAREHE 08 DESEMBA, 2018**

### **KANUNI KUHUSU UPIGAJI PICHA KWENYE ENEO LA MAHAFALI**

Mahafali ni tukio adhimu, lenye umuhimu wa kipekee. Halipaswi kuandamana na hali yenye kushusha hadhi hii kwa nanma yeyote ile. Shughuli za kupiga picha zinapaswa ziendeshwe kwa kuzingatia kanuni zifuatazo:

#### **1. Yanayozuiliwa**

- 1.1. Wahitimu hawaruhusiwi kuingia kwenye eneo la mahafali (ELM) na vipigia picha.
- 1.2. Mratibu Mkuu wa Mahafali (MMM) ana mamlaka ya kuamuru kunyan'ganywa kwa kipigia picha kilichoingizwa ELM kinyume cha kanuni hizi.
- 1.3. Kipigia picha kilichonyan'ganywa kitaweza tu kurudishwa kwa mwenyewe nacho baada ya kutimiza masharti yafuatayo: Kipigia picha husika kitarudishwa baada ya wiki moja tangu mahafali yaishe. Kuwe na kibali kutoka kwa MMM na mhusika awe amelipa faini ya shilingi elfu hamsini kwa Msarifu wa Chuo Kikuu cha Elimu Mkwawa kupitia CRDB Akaunti Maalum Ac/No. 01J1071134808.
- 1.4. Katika kudumisha hadhi na utulivu wa mahafali, wahitimu hawaruhusiwi kupiga picha wakiwa kwenye eneo maalum walilotengewa ndani ya ELM.
- 1.5. MMM ana mamlaka ya kuamuru anayekiuka kanuni hizi kuondolewe kwenye ELM.
- 1.6. Mhitimu atakayethibitika kuvuruga hali ya utulivu na taratibu hususani Ratiba Rasmi ya Mahafali atachukuliwa hatua za kinidhamu za Chuo Kikuu cha Elimu Mkwawa.

Hatua hizo zitajumuisha kuzuia kutoa cheti cha kuhitimu hadi pale faini ya shilingi laki moja itakapokuwa aimelipwa kupitia CRDB Akaunti iliyotajwa kifungu 1.3.